

KEOKUK MUNICIPAL WATERWORKS  
SUMMARY OF BOARD PROCEEDINGS

JUNE 19, 2024

Present: Chairman Boyd, Trustees Hickey, Crenshaw, Peyton, and Beard.

Chairman Boyd opened the regular meeting. A motion was made by Trustee Hickey and seconded by Trustee Beard that the minutes from the previous meeting of May 20, 2024, be approved as presented. All ayes. Motion carried. Vouchers were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work that has been done around the Plant. The MIOX system and membranes have been running well. They have plugged leaks on the outside wall of the hypochlorite tank. The river level is around twelve feet. There are no safety issues to report.

Mr. Johnston presented the Board with monthly charts and informed the Board of the work that has been done. Distribution finished cleaning up both landfills, completed the first section for the 2" Water Main Project, and the tap for the 18<sup>th</sup> Street Project on Main Street is done. There are no safety issues to report.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. Ms. Barnes informed the Board of the total City water usage for year end June 30, 2024. Ms. Barnes and Mr. Bogner spoke with the Board about funds being deposited into different banks. After discussion, the following resolution was adopted, RES. #1208, that the Board hereby establishes Connection Bank, Pilot Grove Savings Bank, State Central Bank and Two Rivers Bank & Trust, all of Keokuk, Iowa, as depositories of the Keokuk Municipal Waterworks. WHEREAS the said Board of Trustees deems it appropriate to authorize certain banking institutions as depositories of funds belonging to the Keokuk Municipal Waterworks, Funds of the Keokuk Municipal Waterworks, up to a limit of \$10,000,000.00 may be deposited in each of the depositories. The Board of Trustees may, from time to time, by resolution, change depositories and change the limits of funds authorized to be deposited in each of the depositories. Moved by Trustee Crenshaw and seconded by Trustee Peyton. All ayes. Motion carried.

Mr. Bogner spoke with the Board about the Sodium Hypochlorite Tank and Water Tower Engineering. Mr. Bogner sent requests for quotes on the Hypochlorite Tank. Approval drawings have been sent. Mr. Bogner has been speaking with a company for installation of the tank. Mr. Bogner sent requests for qualifications for the Water Tower Engineering and ended up with two options. Mr. Bogner also spoke with the Board about insurance audit adjustments and about sending a notice for a rate increase for one of the steps on the rate chart.

The Board discussed wages for the fiscal year beginning July 1, 2024. After discussion, the following resolution was adopted; RES. #1209, the Board hereby approves the annual wage increase for all Waterworks employees, effective July 1, 2024, as presented. Moved by Trustee Crenshaw and seconded by Trustee Peyton. All ayes. Motion carried.

The Board discussed a possible Special Meeting once we receive the engineering contract for approval. The Board also discussed annual performance reviews and management reviews with consensus that timely feedback is a better tool than scheduled performance reviews.

There being no further business to come before the Board of Trustees, the meeting was adjourned. The next meeting will be on July 31, 2024, at 2:30 P.M.

ATTEST: \_\_\_\_\_  
David Bogner, Secretary

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Kimberly Boyd, Chairman