

KEOKUK MUNICIPAL WATERWORKS
BOARD OF TRUSTEES
SUMMARY OF BOARD PROCEEDINGS

APRIL 20, 2022

Present: Chairman Pro-Tem Hickey, Chairman Boyd joined the meeting by phone, Trustees Crenshaw, and Hausch.

The public was invited to attend the Go To Meeting by phone, computer or smart phone, as the office was closed due to COVID-19.

Chairman Pro-Tem Hickey opened the regular meeting. A motion was made by Chairman Boyd and seconded by Trustee Crenshaw, that the minutes from the previous meetings of March 23, 2022, and April 8, 2022, be approved as presented. All ayes. Motion carried. Vouchers were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work that has been done around the Plant. Mr. Maddox discussed the Miox units are running good and they are running a CIP on the cell to see if they can get the screen and the meter to match up on cell #2. The membranes are running good but need to start pinning fibers when they get time. The second membrane backwash pump is finished and installed. No safety issues to report this month. The bacterial lab has passed unknown samples testing for IDNR.

Mr. Johnston presented the Board with monthly charts showing locates, service calls, meter installations, meters not sending out a read and water main breaks. This last month we had an increase in locates and service calls. There are no safety issues to report this month.

Mr. Johnston discussed that hydrant flushing will continue through next week. Flushing has been going well.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date.

Mr. Bogner discussed the request that was made by the Keokuk Economic Development Corporation that the Keokuk Municipal Waterworks continue to support their mission to address the housing crisis in Keokuk through the Housing Initiative program, the Elkem property development, managing the Southeast Iowa Development Center and the Delta Dental Student Loan Repayment program. The following resolution was adopted RES. #1153, the Board hereby approves the donation of \$10,000 to satisfy the request of the Keokuk Economic Development Corporation in support of industrial development for the fiscal year of 2021-2022. Moved by Trustee Crenshaw and seconded by Chairman Boyd. Motion carried.

Mr. Bogner discussed the forecasted budget for the remainder of the year. Mr. Bogner explained how the prices of utilities and chemicals continue to rise and how we need to account for the increased prices in the years to come. Mr. Bogner aims high with his estimated prices for the remainder of the year to ensure we come in under the amended budget and to be able to address potential surprises that may come. The following resolution was adopted, RES. #1154, the Board hereby sets the date of May 25, 2022, at 2:30 P.M. for a public hearing to amend the 2021-22 fiscal year budget. Moved by Chairman Boyd and seconded by Trustee Crenshaw. Motion carried.

Mr. Bogner addressed other topics. The new drop box for the office was delivered. Commercial Contracting Services is to be installing the drop box hopefully by the end of the month. Double "A" Glass has ordered the materials for the front door at the office. The plan is to continue receiving payment by drop box, mail, direct withdrawal or online. The drive up window or lobby will open for new service and billing concerns. We will request that appointments be made for these items.

Mr. Bogner discussed background screening with the board. Moving forward the Waterworks will use the Iowa Department of Transportation for a certified motor vehicle report for new employees.

There being no further business to come before the Board of Trustees, the meeting was adjourned. The next meeting will be on May 25, 2022, at 2:30 P.M. For participation by phone or computer, instructions will be included on the agenda located on our website: www.keowater.com

ATTEST: _____
David Bogner, Secretary

Michael Hickey, Chairman Pro-Tem