

KEOKUK MUNICIPAL WATERWORKS
BOARD OF TRUSTEES
SUMMARY OF BOARD PROCEEDINGS

MARCH 23, 2022

Present: Chairman Boyd, Trustees Hausch, and Crenshaw.

The public was invited to attend the Go To Meeting by phone, computer or smart phone, as the office was closed due to COVID-19.

Chairman Boyd opened the regular meeting. A motion was made by Trustee Crenshaw and seconded by Trustee Hausch, that the minutes from the previous meeting of February 23, 2022, be approved, as presented. All ayes. Motion carried. Vouchers were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work that has been done around the Plant. Industrial usage has been up in the last month. Mr. Maddox discussed the Miox units are running well. The contacts on #2 were changed and the brine pump was switched out. Work is being done on the new poly and fluoride systems. The membrane backwash pump is back and is getting ready to be reinstalled. #2 and #3 pre-filters for the membranes have been reinstalled. One of the compressors has been updated. Backflows were tested. There was one safety issue to report this month.

Mr. Johnston presented the Board with monthly charts showing locates, service calls, meter installations, meters not sending out a read and water main breaks. This last month we had an increase in locates and service calls. There are no safety issues to report this month. The Keokuk Municipal Waterworks published their annual bid for equipment and labor and the following resolution was adopted, RES. #1148, the Board hereby accepts the bid received from Lewis Excavating, in the amount, of \$61,350.00, for equipment and labor for the duration of April 25, 2022 through April 25, 2023, with an option to extend the contract up to 5 years. Moved by Trustee Crenshaw and seconded by Trustee Hausch. Motion carried.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. The wages and salaries of all Keokuk Municipal Waterworks employees were discussed and the following resolution was adopted, RES. #1149, the Board hereby confirms the wages and salaries of all Keokuk Municipal Waterworks employees, with said salaries to be published, as required by law. Moved by Trustee Crenshaw and seconded by Trustee Hausch. Motion carried.

The annual bid for mowing Keokuk Municipal Waterworks properties was discussed and the following resolution was adopted, RES. #1150, the Board hereby accepts the bid received from Eric Carlson, in the amount of \$325.00, for mowing Keokuk Municipal Waterworks properties. Moved by Trustee Crenshaw and seconded by Trustee Hausch. Motion carried.

Mr. Bogner updated the Board on quotes received from EMC Insurance and ICAP. The following resolution was adopted, RES. #1151, the Board hereby approves the proposed insurance policy renewal from Connection Insurance/EMC in the amount of \$207,686. Moved by Trustee Crenshaw and seconded by Trustee Hausch. Motion carried.

Mr. Bogner shared the water tower inspections with the Board that were done in November. Both 1MM gallon towers will need recoated in the next 5-10 years. Estimates were given for the repair of both 1MM gallon towers. The 4MM gallon tower needs to have a cathodic protection system installed immediately to prevent corrosion on the exposed internal surfaces and to extend the coating lifetime. The exterior coat will need to be repainted in the next five years.

Mr. Bogner discussed a rate survey on residential, commercial and industrial water sales. Keokuk water rates are below average. The Board discussed an annual rate increase.

Mr. Bogner discussed updating the meters with the Board. Three different meter companies were discussed. Mr. Bogner explained which company would be the best option and how it could eliminate fuel usage from drive-by readings, leaks, and month-end readings.

Mr. Bogner brought up cyber security liability insurance and was quoted.

Mr. Bogner and Mr. Seabold had a meeting with the IDNR regarding ultrafiltration and they do not anticipate any problems.

Mr. Bogner discussed replacing the front doors at the office and the new drop box has been ordered for the drive up. Mr. Bogner also discussed having customers schedule times to come in the building to sign up for services.

Mr. Bogner discussed having a strategic planning meeting with Manager's for top priority projects to present to the Board for future financial planning.

There being no further business to come before the Board of Trustees, the meeting was adjourned. The next meeting will be on April 20, 2022, at 2:30 P.M. For participation by phone or computer, instructions will be included on the agenda located on our website: www.keowater.com

ATTEST: _____
David Bogner, Secretary

Kimberly Boyd, Chairman