

KEOKUK MUNICIPAL WATERWORKS  
SUMMARY OF BOARD PROCEEDINGS

March 22, 2018

Chairman Hausch opened the regular meeting and introduced Mr. Warden. Mr. Warden was here from the engineering firm of Knapp & Warden, LLC, to share with the Board, the Plant roof overlay options. After much discussion, the following resolution was adopted, RES #1014, that May 24, 2018 at 2:30 P.M., is hereby set as a public hearing date for the Plant Roof Overlay Project for the Keokuk Municipal Waterworks, at the Keokuk Municipal Waterworks Office at said time and date; and that a sufficient number of copies of the plans and bid specifications shall be available at the office of the Keokuk Municipal Waterworks, 20 N. 4<sup>th</sup> St., Keokuk, Iowa; BE IT FURTHER RESOLVED that notice of said hearing shall be published at least once in the Daily Gate City, a newspaper of general publication within the City of Keokuk, at least ten and not more than twenty days before the date of said hearing. A motion was made by Trustee Hickey and Seconded by Trustee Long. Motion Carried.

A motion was made by Trustee Bogner and Seconded by Trustee Long, the minutes from the previous meeting of February 21, 2018, shall be approved as presented. Motion Carried.

Accounts payable vouchers reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work being done around the Plant. The organics have had an impact on the water leaving the Plant this winter.

Mr. Johnston reported 4 leaks in the month of February. He also presented the Board with monthly charts. Mr. Johnston explained that the leg of the 1963 water tower No. 2 has been fixed and the source for the leak will be inspected. New valves were installed while the tower was down.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. Mrs. Barnes shared with the Board, the changes in rates and new insurance information from the City of Keokuk.

Ms. Barnes talked about the need for some rewording on the statements going to customers regarding the "Disconnect Fee".

Ms. Rogers shared with the Board that Mike Haney was the low bidder for the mowing of the Waterworks' properties. With some discussion the following resolution was adopted, RES # 1015, the Board hereby accepts the bid received from Mike Haney for mowing the Keokuk Municipal Waterworks' properties. A motion was made by Trustee Long and Seconded by Trustee Bogner. Motion Carried.

Ms. Rogers shared with the Board that the McKinley Avenue Water Main Replacement Project went out for construction bid. Lewis Excavating and Septic, Inc. of Keokuk was the low bidder.

With some discussion the following resolution was adopted, RES #1016, the Board hereby accepts the bid from Lewis Excavating & Septic, Inc., in the sum of \$478,873.82, for the 2018-2019 Water Main Improvement Project for McKinley Avenue, to be approved as presented. A motion was made by Trustee Bogner and Seconded by Trustee Long. Trustee Hickey abstained. Motion Carried.

Ms. Rogers shared with the Board that Shoemaker-Haaland submitted a proposal for construction services not included in the original contract. With some discussion the following resolution was adopted, RES # 1017, the Board hereby accepts the proposal from Shoemaker-Haaland, for construction services on the 2018-2019 Water Main Replacement Project-McKinley Avenue, not to exceed \$51,915. A motion was made by Trustee Long and Seconded by Trustee Bogner. Trustee Hickey abstained. Motion Carried.

Ms. Rogers shared with the Board that there were no safety incidents to report.

Ms. Rogers provided a Capital Improvement Report for capital expenses for the month of February. She also discussed that the new Utility Worker position has been filled.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees is set for April 26, 2018, at 2:30 P.M. at the Waterworks office.

ATTEST: \_\_\_\_\_  
Andrea Rogers, PE, Secretary

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Mike Hausch, Chairman