

KEOKUK MUNICIPAL WATERWORKS  
SUMMARY OF BOARD PROCEEDINGS

JANUARY 16, 2019

Present: Chairman Pro Tem Bogner, Trustees Boyd, Hickey and Long.

Chairman Pro Tem Bogner opened the public hearing and asked if there were any written or oral comments or objections. There being none, a motion was made by Trustee Hickey and seconded by Trustee Boyd that the public hearing is closed. The motion was carried.

Chairman Pro Tem Bogner opened the public hearing and asked if there were any written or oral comments or objections. There being none, a motion was made by Trustee Hickey and seconded by Trustee Boyd that the public hearing is closed. The motion was carried.

Chairman Pro Tem Bogner opened the regular meeting. A motion was made by Trustee Hickey and Seconded by Trustee Boyd, that Trustee Bogner serve as Chairman Pro tem in the absence of Chairman Hausch. Motion Carried. A motion was made by trustee Hickey and Seconded by Trustee Boyd, the minutes from the previous meeting of December 19<sup>th</sup> 2018, be approved as presented. Motion Carried. Ray Long joined the meeting via conference call. Accounts payable vouchers were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work being done around the Plant. Ms. Rogers shared with the Board that she received a bid from Adams Consulting & Programming for the Plant Ultrafiltration Membrane Skid 4, 7, & 8 Project. After some discussion the following resolution was adopted, RES # 1043, the Board hereby accepts the bid from Adams Consulting & Programming, for the sum of \$5,011,303.86, for the Plant Ultrafiltration Membrane Skid 4, 7, & 8 Project, to be approved as presented. A motion was made by Trustee Boyd and Seconded by Trustee Long. Motion carried.

Mr. Haney reported four leaks, 38 meter repairs and 67 locates in the month of December. He also presented the Board with monthly charts. Mr. Haney and Mr. Johnston provided project and department reports.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. She also explained to the Board that a date needs to be set for a public hearing regarding the fiscal year 2019-2020 budget. After some discussion the following resolution was adopted, RES #1044, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE KEOKUK MUNICIPAL WATERWORKS OF THE CITY OF KEOKUK, IOWA, as follows:  
That February 20, 2019 at 2:30 P.M., is hereby set as a public hearing date for the fiscal year 2019-2020 budget for the Keokuk Municipal Waterworks at the Keokuk Waterworks Office at said time and date;

BE IT FURTHER RESOLVED that a sufficient number of copies of the detailed budget shall be available to meet the requests of the taxpayers and organizations, available at the offices of the Keokuk Municipal Waterworks, 20 N. 4th Street, Keokuk, Iowa;

BE IT FURTHER RESOLVED that notice of said hearing shall be published at least once in the Daily Gate City, a newspaper of general publication within the City of Keokuk, at least four and not more than twenty days before the date of said hearing. A motion was made by Trustee Hickey and seconded by Trustee Boyd. Motion carried.

Ms. Barnes discussed with the Board that the Waterworks received the annual letter from the City of Keokuk requesting funds. After some discussion the following resolution was adopted, RES #1045, the Board hereby approves the continuation of the annual transfer of \$200,000.00 to satisfy the request of the City of Keokuk. A motion was made by Trustee Hickey and seconded by Trustee Long. Motion carried.

Ms. Rogers shared with the Board that there were no safety incidents to report for the month of December. She also talked about Capital Improvement.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees is set for February 20, 2019, at 2:30 P.M. at the Waterworks office.

ATTEST: \_\_\_\_\_  
Andrea Rogers, PE, Secretary

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Mike Hausch, Chairman