

KEOKUK MUNICIPAL WATERWORKS  
SUMMARY OF BOARD PROCEEDINGS

January 25, 2018

This is the time and place for a public hearing for the Plant Roof Project. Chairman Hausch opened the public hearing and asked if there were any written or oral comments or objections. There being none, a motion was made by Trustee Long and seconded by Trustee Bogner, that the public hearing is closed and the regular meeting be opened. The motion was carried.

Chairman Hausch opened the regular meeting. A motion was made by Trustee Long and Seconded by Trustee Bogner that the minutes from the previous meeting of December 20, 2017, shall be approved as presented. Motion Carried. Accounts payable vouchers were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work being done around the Plant. Maintenance work is scheduled for the high service pumps to install new mechanical seals.

Mr. Haney reported on Distribution leaks, operations and main line project status.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. The budget for 2018-2019 will be ready for next month's meeting. With some discussion the following resolution was adopted, RES #1005, that February 21, 2018, at 10:00 A.M., is hereby set as a public hearing date for the fiscal year 2018-2019 budget for the Keokuk Municipal Waterworks at the Keokuk Waterworks Office at said time and date; be it further resolved that a sufficient number of copies of the detailed budget shall be available to meet the requests of the taxpayers and organizations, available at the offices of the Keokuk Municipal Waterworks, 20 N. 4th Street, Keokuk, Iowa; be it further resolved that notice of said hearing shall be published at least once in the Daily Gate City, a newspaper of general publication within the City of Keokuk, at least ten and not more than twenty days before the date of said hearing. A motion was made by Trustee Boyd and Seconded by Trustee Hickey. Motion Carried.

Ms. Rogers shared with the Board that the lawn mowing bid opening, will be February 28, 2018, at 11:00 A.M. Ms. Rogers also discussed about the Plant Roof Project and at the next board meeting she will announce the low bidder.

Ms. Rogers explained to the Board the need to set a public hearing date for the McKinley Main Line Replacement Project and the following resolution was adopted, RES #1006, that February 21, 2018 at 10:00 A.M., is hereby set as a public hearing date for the McKinley Main Line Replacement Project for the Keokuk Municipal Waterworks, at the Keokuk Municipal Waterworks Office at said time and date; be it further resolved that a sufficient number of copies of the plans and bid specifications shall be available at the office of the Keokuk Municipal Waterworks, 20 N. 4<sup>th</sup> St., Keokuk, Iowa; be it further resolved that notice of said hearing shall be published at least once daily in the Daily Gate City, a newspaper of general publication within the City of Keokuk, at least ten and not more than twenty days before the date of said hearing. A motion was made by Trustee Hickey and Seconded by Trustee Bogner. Motion Carried.

Ms. Rogers shared with the Board that she has received proposals from three engineering firms for the Main Street Water Main Project. After some discussion the following resolution was

adopted, RES #1007, the Board hereby accepts the proposal from Poepping, Stone, Bach & Associates, for their engineering services for the Main Street Water Main Replacement Project, in the amount of \$35,100 and \$28,700 for the construction engineering services. A motion was made by trustee Bogner and Seconded by Trustee Long. Motion Carried.

Ms. Rogers provided a Capital Improvement Report for capital expenses for the month of December. Ms. Rogers shared with the Board that Bill Seabold passed his Grade 4 Operators test.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees is set for February 21, 2018, at 10:00 A.M. at the Waterworks office.

ATTEST: \_\_\_\_\_  
Andrea Rogers, PE, Secretary

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Mike Hausch, Chairman