

KEOKUK MUNICIPAL WATERWORKS
SUMMARY OF BOARD PROCEEDINGS

February 21, 2018

This is the time and place for a public hearing on the 2018-2019 fiscal year budget. Chairman Hausch opened the public hearing and asked if there were any written or oral comments or objections. There were none. This is also the time and place for a public hearing on the McKinley Main Line Replacement Project. Chairman Hausch opened the public hearing and asked if there were any written or oral comments or objections. There being none, a motion was made that the public hearing is closed and the regular meeting be opened. The motion was carried.

A motion was made by Trustee Long and Seconded by Trustee Boyd, the minutes from the previous meeting of January 25, 2018, shall be approved as presented. Motion Carried.

Accounts payable and sewer vouchers were reviewed and approved.

Mr. Maddox presented the Board with monthly charts and informed the Board of the work being done around the Plant. Maintenance work continues on the high service pumps. Mr. Maddox discussed with the Board the condition of the plant roof. Ms. Rogers called Mike Warden, of Knapp-Warden, L.L.C. during the meeting, to answer any questions regarding roof replacement options.

Mr. Haney reported eight leaks in the month of January and presented the Board with monthly charts. Mr. Haney explained to the Board that he discovered some repairs needing to be done to one of the water towers and discussed the progress of that repair.

Mr. Haney talked about the progress of the Palean Street Water Main Replacement Project and discussed the start of the McKinley Water Main Replacement Project. After some discussion, the following resolution was adopted, RES #1008, the Board hereby accepts the proposed plans, specifications, contract and cost, for the McKinley Main Line Replacement Project. Motion was made by Trustee Boyd and Seconded by Trustee Bogner. Motion Carried.

Ms. Barnes discussed monthly financials, budget, operating expenses, and water sales to date. Mrs. Dunagan presented the Board with the 2018-2019 fiscal year budget. After some discussion, the following resolution was adopted, RES #1009, the budget for the fiscal year ending June 30, 2019, as set forth in the Budget Certificate Summary and in the Detailed Budget in support thereof, for said fiscal year, is adopted, and the secretary is directed to make the filing required by law and to set up the books in accordance with the summary and details adopted. A motion was made by Trustee Long and Seconded by Trustee Hickey. Motion Carried.

Ms. Barnes shared with the Board 2017 employee wages. After some discussion the following resolution was adopted, RES #1010, the Board hereby confirms the wages and salaries as listed on 2017-W2, of all Keokuk Municipal Waterworks employees, with said salaries to be published as

required by law. A Motion was made by Trustee Hickey and Seconded by Trustee Boyd. Motion Carried.

Mrs. Dunagan shared with the Board the need for a proposed water rate increase. After some discussion the following resolution was adopted, RES #1011, the Board hereby approves to implement a water rate increase of 4%, as presented, for July, 2018. A motion was made by Trustee Boyd and Seconded by Trustee Long. Motion Carried.

Mrs. Barnes discussed with the Board some phone answering options, with the current phone system. The Board would like this reviewed every quarter.

Ms. Rogers shared with the Board that the Iowa Association of Municipal Utilities Insurance is awarding the Keokuk Municipal Waterworks for having a successful year. After some discussion the following resolution was adopted, RES #1012, the Board hereby approves using 100% of the refund received from the Iowa Association of Municipal Utilities Insurance for Workman's Compensation, to distribute to the employees. Motion made by Trustee Bogner and Seconded by Trustee Long. Motion Carried.

Ms. Rogers explained to the Board that all employees participated in Harassment Training this month.

Ms. Rogers provided a Capital Improvement Report for capital expenses for the month of January. She also discussed a recommended salary increase for Assistant Plant Superintendent, Bill Seabold. After some discussion the following resolution was adopted, RES #1013, the Board hereby approves the salary of \$60,000.00 for William Seabold, Assistant Plant Superintendent, effective retroactively, January 24, 2018. Motion was made by Trustee Boyd and Seconded by Trustee Hickey. Motion Carried.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees is set for March 22, 2018, at 2:30 P.M. at the Waterworks office.

ATTEST: _____
Andrea Rogers, PE, Secretary

Mike Hausch, Chairman