

KEOKUK MUNICIPAL WATERWORKS
SUMMARY OF BOARD PROCEEDINGS

April 20, 2017

Chairman Hausch opened the regular meeting. A motion was made by Trustee Hickey and seconded by Trustee Bogner that the minutes from the previous meeting of March 16, 2017, shall be approved as presented. Motion Carried.

Vouchers were reviewed and approved. Sewer Vouchers were also reviewed and approved.

Ms. Barnes discussed monthly financials, budget, operating expenses, water sales to date, and quarterly write-offs. Ms. Barnes presented a draft of billing policies to be implemented into the Keokuk Municipal Waterworks Rules and Regulations. After much discussion, the updated billing policies will be presented again at the next board meeting. Ms. Barnes discussed with the Board, the new utility billing software and the option for e-billing and the following resolution was adopted, RES # 980, the Board hereby approves Payment Services Network pricing proposal for the implementation of e-billing to be adopted as presented. Motion carried.

Ms. Barnes talked with the Board about the need to set a public hearing date for the amended Budget for fiscal year 2016-2017. After some discussion, the following resolution was adopted, RES # 981, the Board hereby sets the date of May 25, 2017, at 2:30 P.M. for a public hearing to amend the 2016-2017 fiscal year budget. Motion carried.

Mr. Maddox presented the Board with monthly charts and informed the Board that the river temperature is 65°. Plant filters and membrane operations were discussed. Mr. Maddox gave the Board the update on the Chem feed room. Mr. Maddox talked with the board about the insurance claim for hail damage to the outside walls of the Plant.

Mr. Haney reported one leak in the month of March. He also presented the Board with monthly charts and discussed that they will be finishing up with hydrant flushing this week. Mr. Haney reported on the progress of the water main replacement project on Hawthorne Place. He also told the Board that May 31st, there will be a Pre-Bid meeting for the Palean Street Main Line Replacement Project. Bid opening will begin June 5, 2017.

Ms. Rogers updated the Board about the proposed legislation impacting Water Utility Boards, and that legislative session is finished and the bill did not go through. Ms. Rogers also informed the Board that we are accepting Summer Help job applications through May 1, 2017.

Ms. Rogers discussed the correspondence between the City and the Keokuk Municipal Waterworks regarding the vacating of an alley that the Keokuk Municipal Waterworks has a 16" water main running through the alley from the Plant to the Tower.

There being no further business to come before the Board of Trustees, the meeting was adjourned, and the next regular meeting of the Board of Trustees will be held on Thursday, May 25, 2017.

ATTEST: _____
Andrea Rogers, PE, Secretary

Mike Hausch, Chairman

